ELMSWELL PARISH COUNCIL

An Ordinary Meeting of full Council will take place on
Monday 16th November 2026 beginning 7.30pm
at The Blackbourne, Elmswell IP30 9UH

AGENDA

Published 11.11.26

26.11.01 Apologies for absence to be noted or accepted from Councillors and other apologies noted.

26.11.02 **Proposal: Cllr Pallett;**
That the Minutes of the Parish Council Meeting held on the 19th October 2026, as tabled, be agreed as a true record.

26.11.03 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items, to note any additions, deletions or alterations to the Council's Register of Interests and to note any Dispensations.

26.11.04 **Proposal: Cllr Pallett;**
To approve the appointment of Cllr Mike Schofield as interim Responsible Finance Officer to Elmswell Parish Council, until the current vacant post is filled on a permanent basis.

26.11.05 To receive reports / papers including from external bodies as appropriate and to take questions from Councillors or the public on those reports / papers and on any matter on this agenda.
27.1 Written report from SCC Ward Member Cllr James Patchett
27.2 Written report from MSDC Ward Members Cllr Jen Overett and Cllr Sarah Mansel

26.11.06 To note any correspondence to this meeting.

26.11.07 To note any matters arising from the previous meeting and to take action as appropriate.

26.11.08 To note any Complaints Committee business for information, to be noted or for inclusion on a future agenda and the date of the next Complaints Committee meeting, if known.
30.1 There are no complaints to be dealt with.

26.11.09 To note Planning results as notified by Mid Suffolk District Council and to take action as appropriate.
31.1 **DC/26/04257**
Application for works to trees subject to Tree preservation Order MS100/A1 – Fell 1no. Scots Pine (T1) 19 Oxer Close, Elmswell
GRANTED EPC Refer to Tree Officer
31.2 **DC/25/01089**
Erection of 27 dwellings, land East of Warren Lane & West of Cressmeadow Way
GRANTED EPC OBJECTED

26.11.10 To discuss the following Planning applications as notified by Mid Suffolk District Council and to make comment as appropriate:
32.1 There were no planning applications received.

26.11.11 **Proposal: Cllr Pallett;**
That the Council's comments on the Planning applications on this Agenda are made to the Chief Planning Officer at Mid Suffolk District Council as appropriate.

26.11.12 To consider any other Planning business and to take action as appropriate.

26.11.13 **Proposal: Cllr Pallett;**
That this Council approves the grants to external bodies outlined in Appendix A at a sum of £175 per organisation, all of which meet the qualifying criteria under s137of the LGA 1972.

26.11.14 **Proposal: Cllr Mansel;**
To approve the Terms of Reference for the Tavern Management Group previously circulated to members.

26.11.15 **Proposal: Cllr Schofield;**
That this Council approves a grant to Elmswell Football Club, in the sum of £500 under the qualifying criteria in s137of the LGA 1972.

26.11.16 To receive a report from the Tavern Management Group and to note actions taken.

26.11.17 To note authorised payments made and income received as per Appendices B and C.

26.11.18 **Proposal: Cllr Pallett;**
That proposed payments, scheduled as Appendix D, be authorised.

26.11.19 To note Balances as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figures.

26.11.20 To invite public comment or questions on matters relevant to Council business

26.11.21 To consider any other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda.

26.11.22 To note that the next scheduled Meeting of Council is on Monday 21st December at 7.30pm.

26.11.23 **Proposal: Cllr Pallett;**
That, in view of the personal and confidential nature of subsequent agenda items, the Press and public be required to withdraw from the meeting.

26.11.24 To discuss confidential staff matters and to take such action as may be appropriate.

26.11.25 **Proposal: Cllr Pallett;**
That the meeting be reopened to the Press and public.

26.11.26 Close of Meeting.

Signed *Mike Schofield*

Cllr Mike Schofield
Interim Clerk & Proper Officer, Elmswell Parish Council
11.11.2026