

ELMSWELL PARISH COUNCIL

An Ordinary Meeting of full Council will take place on
Monday 15th December 2025 beginning 7.30pm
at The Blackbourne, Elmswell IP30 9UH

AGENDA

Published 10.12.25

- 25.12.01 Apologies for absence to be noted or accepted from Councillors and other apologies noted.
- 25.12.02 **Proposal: Cllr Pallett;**
That the Minutes of the Parish Council Meetings held on the 17th November and 26th November 2025, as tabled, be agreed as a true record.
- 25.12.03 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items, to note any additions, deletions or alterations to the Council's Register of Interests and to note any Dispensations.
- 25.12.04 To receive reports / papers including from external bodies as appropriate and to take questions from Councillors or the public on those reports / papers and on any matter on this agenda.
4.1 Written report from District Council Ward Members Cllrs Sarah Mansel & Jen Overett
- 25.12.05 To note any correspondence unrelated to an Agenda item or to an item in the Clerk's Report and to take action as appropriate.
- 25.12.06 To receive the Clerk's report as per Appendix A, to note any additions and/or any matters arising, and to take action as appropriate.
- 25.12.07 To note any Complaints Committee business for information, to be noted or for inclusion on a future agenda and the date of the next Complaints Committee meeting, if known.
- 25.12.08 To note Planning results as notified by Mid Suffolk District Council and to take action as appropriate.
8.1 **APP/D3505/D/25/3371685**
Appeal against Refusal for installation of air source heat pump...
21 Cooks Road APPEAL DISMISSED EPC had objected
- 25.12.09 To discuss any Planning applications as notified by Mid Suffolk District Council and to determine action as appropriate.
- 25.12.10 To consider any other Planning business and to take action as appropriate.
- 25.12.11 **Proposal: Cllr Pallett;**
That Elmswell Parish Council directs Mid Suffolk District Council to pay over the sum of £263,736, being this parish council's total precept requirement for the financial year commencing 1st April 2026 or, in the case of a variation in the tax base from the published figure of £1998.64, to pay such other sum as may be required to ensure that the level of band D annual payment be maintained at £131.96, being a 5% uplift on last year's levy.
- 25.12.12 **Proposal: Cllr Pallett;**
That the Internal Control Report tabled by Cllrs Schofield and Roots be formally noted for submission to Council's Internal Auditor and that the Clerk be asked to ensure that Recommended Actions are followed-up.
- 25.12.13 **Proposal: Cllr Pallett;**
That ElmsWild be thanked for their thorough and effective stewardship of the Station Road recycling facility for the 3 months to 21st November and that a grant of £200.00 be made to the group's funds.

- 25.12.14 **Proposal: Cllr Pallett;**
That Finch Services Ltd be contracted to integrate further groundworks at the Elmswell Tavern site into their current storm water drainage works commitment to incorporate the provision of paths, disabled parking bay, gravel traps, a gravel car park and the demolition and removal of the brick wall along the elevation with Wesley, all for a sum not to exceed £40,000.00.
- 25.12.15 **Proposal: Cllr Pallett;**
That the Chairman and Clerk in consultation with Cllr Brown be delegated to agree specifications for a kitchen cook line / clean-air extraction system at the Elmswell Tavern including installation for a sum not to exceed £20,000.00 exclusive of VAT.
- 25.12.16 **Proposal: Cllr Pallett;**
That a Task & Finish panel be established to devise a comprehensive succession plan against the eventual loss of the current Parish Clerk.
- 25.12.17 To note authorised payments made and income received as per Appendices B and C.
- 25.12.18 Proposal: Cllr Pallett;
That proposed payments, scheduled as Appendix D, be authorised.
- 25.12.19 To note Balances as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figures.
- 25.12.20 To invite public comment or questions on matters relevant to Council business
- 25.12.21 To consider any other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda.
- 25.12.22 To note that the next Meeting of Council is scheduled for Monday 19th January 2026, beginning at 7.30 p.m. at Blackbourne.
- 25.12.23 Close of Meeting.

Signed

Peter Dow

Peter Dow
Clerk to the Council
10.12.2025