

ELMSWELL PARISH COUNCIL

**Minutes of an Ordinary Meeting of full Council held on
Monday 17th November 2025 beginning 7.30pm
at The Blackbourne, Elmswell IP30 9UH**

- Present: Cllrs Barker, Brown, Burch, Edmonds, Hancock, Hawes, Mansel, Pallett (Chairman), Roots, Schofield, Shaw
- Attending: County Council Ward Member Andy Mellen
District Council Ward Member Jen Overett
2 members of the public
Parish Clerk Peter Dow
- 25.11.01 **Noted:**
That there were no apologies for absence to be noted or accepted from Councillors.
- 25.11.02 **Resolved:**
That the Minutes of the Parish Council Meeting held on the 20th October 2025, as tabled, be agreed as a true record.
- 25.11.03 **Noted:**
That there were no Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items, no additions or deletions to the Council's Register of Interests and no Dispensations granted
- 25.11.04 **Noted:**
4.1 A written report from County Council Ward Member Andy Mellen
4.1.1 Cllr Mellen confirmed that the Government consultation on the Local Government Review would begin on 119th November and be open for 6 weeks.
4.1.2 Cllr Mellen undertook to enquire after pavement works at Jubilee Terrace & Cooks Road previously marked-up for repairs which had never been carried out.
4.2 A written report from BMSDC Ward Members Cllrs Jen Overett & Sarah Mansel
4.2.1 Cllr Overett confirmed that a Licensing Committee meeting scheduled for 12th December would consider the establishment of a system of street trader licensing for Babergh & Mid Suffolk, a move prompted by Elmswell's concerns regarding the kebab van trading from the station parking area.
4.3 A written report from the BW-TMA
4.4 A written report from the Elmswell Amenities Association
- 25.11.05 **Noted:**
The following correspondence unrelated to an Agenda item or to an item in the Clerk's Report;
5.1 The Clerk confirmed that he had passed on to PC Gedney concerns expressed by a resident regarding highway obstruction presented by the long-term parking of unroadworthy vehicles, instancing one such at Wetherden Road which had already been the subject of complaint.
- 25.11.06 **Noted:**
The Clerk's report as per Appendix A.
6.1 The Chairman confirmed that there were agreed minor works to be completed by the contractor at the Elmswell Tavern when they quit the site on 21st November. An interim sign-off will be provided by Building Control. The aim remains an opening before Easter.
6.2 There was broad support expressed for the possibility of an Interpretation Board as suggested in the Report, to be sited at Parnell Lane / School Road. The Clerk undertook to begin the coting process.

- 25.11.07 **Noted:**
That when any Complaints Committee business for information, to be noted or for inclusion on a future agenda was invited none was forthcoming and that the date of the next Complaints Committee meeting was not known.
- 25.11.08 **Noted:**
Planning results as notified by Mid Suffolk District Council;
- | | | | |
|-----|--|----------|----------------|
| 8.1 | <u>DC/25/04248</u>
Discharge of Conditions...
Half Acre, Grove Lane | APPROVED | EPC no comment |
| 8.2 | <u>DC/25/03950</u>
Erection of two storey...
15 Pightle Close | REFUSED | EPC supported |
- 25.11.09 **Noted:**
Planning applications as notified by Mid Suffolk District Council;
- 9.1 **DC/25/04594**
Householder Application - To plant an instant English Yew (*Taxus baccata*) 500mm inside boundary to create an enclosed garden for security, safety, privacy and wildlife. This would be maintain at maximum 1.8m high. I would also request to remove current 1 year old hedge that has mostly died and erect a 600mm a smooth round top wooden Palisade picket fence on the boundary around the property along Cross Street and Cooks Road apart from Vehicle access
Juniper Crossing, Cooks Road
Councillors agreed to support this application recommending that the hedge height be Conditioned as proposed.
- 25.11.10 **Resolved:**
That the Clerk makes known the Council's comments on the Planning application on this Agenda to the Chief Planning Officer at Mid Suffolk District Council as appropriate.
- 25.11.11 **Noted:**
The following any other Planning business;
- 11.1 The Meeting agreed with the Clerk's suggestion that he would confirm 'No Comment' under Delegated Powers regarding Applications ref. DC/25/04999 & DC/25/05000 seeking Planning permission and Listed Building Consent for the installation of a door replacing a window at Mulberry Farm, Ashfield Road.
- 25.11.12 **Resolved:**
That Council undertakes the administration of the distribution of the Elmswell Newsletter on behalf of the Elmswell Amenities Association for the sum of £60.00 per month from January 2026 until further notice.
- Cllrs Barker, Edmonds, Hancock, Schofield & Shaw each declared a Non-pecuniary Interest in this item as Trustees of the Amenities Association.*
- 25.11.13 **Noted:**
The authorised payments made and income received as per Appendices B and C.
- 25.11.14 **Resolved:**
That proposed payments, scheduled as Appendix D, be authorised.
- 25.11.15 **Noted:**
The Balances as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figures.
- 25.11.16 **Noted:**
That when public comment or questions on matters relevant to Council business were invited, none were forthcoming.

25.11.17

Noted:

The following other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda;

- 17.1 The Clerk confirmed that a training session for Members towards budgeting as part of the Precept-setting process would be held in the first week of December and all Councillors were invited to attend.
- 17.2 The Chairman confirmed that there was no progress in the consideration of affordable housing provision on the Elmswell Tavern site.
- 17.3 The clerk undertook to pursue the outage at Cooks Road of light unit ???? which, mounted on a power supply pole, is subject to G39 regulation requiring the attendance of UKPN engineers.

25.11.18

Noted:

That the next Meeting of Council was scheduled for Monday 15th December 2025, beginning at 7.30 p.m. at Blackbourne.

25.11.19

Noted:

That the meeting closed at 8.00pm.