ELMSWELL PARISH COUNCIL

Minutes of an Extraordinary Meeting of full Council held on
Thursday 6th August 2026 beginning 7.30pm
at The Blackbourne, Elmswell IP30 9UH

Present: Cllrs Barker, Burch, Hancock, Pallett (Chairman), Roots, Schofield, Shaw, Sparks

Attending: Parish Clerk Peter Dow
12 members of the public

26.08.01 **Noted:**
1.1 An apology for absence was accepted from Cllr Mansel who was on holiday
1.2 An apology for absence was accepted from Cllr Edmonds who had a prior commitment

26.08.02 **Noted:**
That there were no Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items, no deletions or alterations to the Council's Register of Interests and no Dispensations to be noted.

26.08.03 **Noted:**
The following correspondence;
1.3 From Cllr Pallett re calling this meeting

26.08.04 **Noted:**
The following when public comment or questions on matters relevant to the business of this meeting or to other Council matters were invited:
4.1 The Chairman confirmed that the details of the business to be discussed at listed as agenda item 13 were confidential.

26.08.05 **Noted:**
The resignation of Cllr Brown, effective 28.07.2026, that the District Council Proper Officer had been made aware and a Casual Vacancy duly posted.

26.08.06 **Noted:**
The following Planning application as notified by Mid Suffolk District Council:
DC25/03123
Full Planning Application – Change of use from agricultural land to community recreational land covering three fields (A, B and C)
Blackbourne Meadow Playing Field
Councillors agreed to support this application

26.08.07 **Resolved:**
That the Clerk makes known the Council's comments on the Planning application on this agenda to the Chief Planning Officer at Mid Suffolk District Council.

26.08.08 **Proposal: Cllr Pallett;**
That Cllr Sparkes be delegated to act with the Chairman and Vice chairman of Council in all matters of Line Management with the Elmswell Tavern General Manager, all subsequent actions and decisions to be formally ratified by the Council's Proper Officer.
Seconded Cllr Barker

Amendment proposed Cllr Hancock:
to add, immediately following the words, 'Cllr Sparkes', the words, 'together with Cllrs Schofield and Shaw'
Seconded Cllr Roots

Amendment carried
Substantive Proposal carried

26.08.09 **Resolved:**
That a Tavern Management Group be established forthwith to provide input on Council's behalf to all matters of the day-to day and long-term management of the Elmswell Tavern, all subsequent actions and decisions to be formally ratified by the Council's Proper Officer.

26.08.10 **Proposal: Cllr Pallett;**
That the Tavern Management Group comprise the Chairman and Vice chairman of Council together with Cllr Sparks and the Tavern General Manager.
Seconded Cllr Barker

Amendment proposed Cllr Hancock

to add, immediately following the words, 'Cllr Sparkes', the words, ',Cllrs `Schofield and Shaw',
Seconded Cllr Roots

Amendment carried
Substantive Proposal carried

26.08 11 **Proposal without written notice under SO10 (a) *vi* Cllr Pallett:**
That the order of business on this Agenda be altered so as to advance as next business listed items 15 & 16, being the bringing forward of any other business and the noting of the date of the next scheduled meeting to be next dealt with.
Seconded Cllr Barker

Proposal carried

26.08.12 **Noted:**
The following further business for information or to be noted;
13.1 The Clerk confirmed that the new burger van which had recently begun trading from the kerbside at the railway station parking area was not a permanent fixture but only arrived for daily trading and did not stay overnight. Further, that the proposed MSDC Street Trading Licence scheme was not yet in place.

26.08.13 **Noted:**
That the next Ordinary Meeting of Council was scheduled for Monday 17th August at 7.30pm.

26.08.14 **Resolved:**
That, in view of the confidential nature of subsequent Agenda items that the Press and public be required to withdraw from the meeting.

The public left the Meeting

26.08.15 **Resolved:**
That, in view of the personally confidential nature of the following Agenda item, the Clerk be required to withdraw from the meeting.

The Clerk left the Meeting

26.08.16 **Resolved:**
That an additional £1,000.00 for expected HR legal fees to cover extra work supporting EPC be approved.

26.08.17 **Resolved:**
That the meeting be re-opened to public, to the Press and to the Clerk.

The Clerk rejoined the Meeting

26.08.18 **Noted:**
That the meeting closed at 10.03pm