

# **ELMSWELL PARISH COUNCIL**

An Ordinary Meeting of full Council will take place on  
**Monday 16<sup>th</sup> February 2026 beginning 7.30pm**  
at The Blackbourne, Elmswell IP30 9UH

## **AGENDA**

*Published 11.02.26*

- 26.02.09 Apologies for absence to be noted or accepted from Councillors and other apologies noted.
- 26.02.10 **Proposal: Cllr Pallett;**  
**That the Minutes of the Parish Council Meetings held on the 19<sup>th</sup> January 2026 and 2<sup>nd</sup> February 2026 , as tabled, be agreed as a true record.**
- 26.02.11 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items, to note any additions, deletions or alterations to the Council's Register of Interests and to note any Dispensations.
- 26.02.12 To receive reports / papers including from external bodies as appropriate and to take questions from Councillors or the public on those reports / papers and on any matter on this agenda.  
4.1 Written report from SCC Ward Member Cllr Andy Mellen
- 26.02.13 To note any correspondence unrelated to an Agenda item or to an item in the Clerk's Report and to take action as appropriate.
- 26.02.14 To receive the Clerk's report as per Appendix A, to note any additions and/or any matters arising, and to take action as appropriate.
- 26.02.15 To note any Complaints Committee business for information, to be noted or for inclusion on a future agenda and the date of the next Complaints Committee meeting, if known.
- 26.02.16 To note Planning results as notified by Mid Suffolk District Council and to take action as appropriate.  
16.1 **DC/25/05548**  
Removal or variation of Condition...  
Land North of Dagwood Farm, Ashfield Road GRANTED EPC no comment
- 26.02.17 To discuss the following Planning applications as notified by Mid Suffolk District Council and to make comment as appropriate:  
17.1 **DC/25/04594**  
Erection of front and rear extensions  
**15 Mill Gardens**  
17.2 **DC/26/00086**  
Application for consent to display an Advertisement(s) - Installation of replacement signs to include 1x new panel to existing projecting gibbet, 1x fascia sign, 1x transom sign, 1x menu case, 1x sign written house name and logo, 1x sign written directional sign, 1x single sided post mounted sign, 2x wall mounted Corex signs and 1x double sided post mounted Corex sign  
**The Fox, Station Road**  
17.3 **DC/26/00161**  
Application under Section 73A of The Town and Country Planning Act 1990 - Variation of Condition 3 (Occupation Restriction) DC/22/06217 dated: 07/02/2023 - Retention of existing residential annexe, conversion of part of existing garaging to extend annexe, replacement of existing roof, including addition of solar panels, adjustments to existing fenestration and application of external cladding, and associated works.  
**Mulberry Farm, Ashfield Road**

- 17.4 **DC/26/00363**  
Application for Approval of Reserved Matters pursuant to Outline Planning Permission of Hybrid Planning Permission DC/22/04002 - Access, Appearance, Landscaping, Layout and Scale for Parcel 6 - 2no. commercial buildings; parking; and areas of Landscaping.  
**Land at Lawn Park Business Centre, Warren Lane**
- 17.5 **DC/26/00467**  
Notification of works to trees in a Conservation Area - Walnut Tree T1 To reduce tree back to previous cutting points - removal of deadwood. reasons for this tree is growing close to the property and has been cut back before to allow clearance of the property and to re-shape remainder of tree to blend in and giving more light to property.  
**11 Farm Meadow**
- 26.02.18 **Proposal: Cllr Pallett;**  
That the Clerk makes known the Council's comments on the Planning application on this Agenda to the Chief Planning Officer at Mid Suffolk District Council as appropriate.
- 26.02.19 To consider any other Planning business and to take action as appropriate
- 26.02.20 **Proposal: Cllr Burch;**  
**That Elmswell Parish Council, with immediate effect, scraps the proposed increase in hire charges for Blackbourne and Wesley halls.**
- 26.02.21 **Proposal: Cllr Burch;**  
**That Elmswell Parish Council, with immediate effect, scraps in perpetuity the fee for providing a bar at Blackbourne.**
- 26.02.22 To discuss the renewal of grass cutting contracts at the cemetery and Crown Mill and to take action as appropriate.
- 26.02.23 To note the invitation to the launch & stakeholder meeting of the new Community Rail Partnership for the Ipswich to Cambridge / Soham line and to take action as appropriate.
- 26.02.24 To note the recent closure of Elmswell Post Office and to take action as appropriate
- 27.02.25 **To note authorised payments made and income received as per Appendices B and C.**
- 26.02.26 Proposal: Cllr Pallett;  
That proposed payments, scheduled as Appendix D, be authorised.
- 26.02.27 To note Balances as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figures.
- 26.02.28 To invite public comment or questions on matters relevant to Council business
- 26.02.29 To consider any other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda.
- 26.02.30 To note that the next Meeting of Council is scheduled for Monday 16<sup>th</sup> March 2026, beginning at 7.30 p.m. at Blackbourne.
- 26.02.31 Close of Meeting.

Signed

*Peter Dow*

Peter Dow  
Clerk to the Council  
11.02.2026