

ELMSWELL PARISH COUNCIL

**Minutes of an Ordinary Meeting of full Council held on
Monday 19th January 2026 beginning 7.30pm
at The Blackbourne, Elmswell IP30 9UH**

Present: Cllr Barker, Brown, Burch Edmonds, Hancock, Hawes, Mansel, Pallett (Chairman), Roots, Shaw

Attending: 11 members of the public
Parish Clerk Peter Dow

26.01.01 **Noted:**

1.1 An apology for absence was accepted from Cllr Schofield on medical grounds

26.01.02 **Proposal: Cllr Pallett;**
That the Minutes of the Parish Council Meetings held on the 15th December and 23rd December 2025, as tabled, be agreed as a true record.

Seconded Cllr Shaw

Both Proposer and Seconder agree to amend the Minutes of the 22nd December meeting so as to delete Cllr Roots from the list of attendees.

Substantive Proposal carried

26.01.03 **Noted:**

That there were no Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items, and no additions, deletions or alterations to the Council's Register of Interests or any Dispensations.

26.01.04 **Noted:**

- 4.1 A written report from SCC Ward Member Cllr Andy Mellen
- 4.2 A written report from BW-TMA meeting held 05.01.2026
- 4.3 A written report from BMSDC Ward Members Cllrs Jen Overett & Sarah Mansel
- 4.4 Cllr Mansell asked to be made aware of any shortcomings by way of non-receipt by any street or area of the 'Suffolk Recycles' mailing due to be delivered to all households regarding the forthcoming changes to recycling arrangements.
- 4.5 Cllr Overett confirmed a forthcoming meeting including Cllr Shaw with the Community Rail Partnership Officer for the Ipswich to Cambridge Line towards the possibility of improvements at Elmswell Railway Station which might include the installation of information boards.

26.01.05 **Noted:**

The following correspondence unrelated to an Agenda item or to an item in the Clerk's report;

- 5.1 From Suffolk Recycles regarding changes to arrangements affecting recycling centres such as at Station Road. The Clerk is to give details towards the way forward for Elmswell.
- 5.2 From residents regarding the proposed pre-school / toddler play area at Crown Mill – circulated.
- 5.3 With house owner regarding damage to their fence adjacent to Blackbourne car park.
- 5.4 Various with residents, including re site visit, concerning tree works at Crown Mill

26.01.06 **Noted:**

The Clerk's report as per Appendix A.

26.01.07 **Noted:**

That when any Complaints Committee business for information, to be noted or for inclusion on a future agenda was invited none was forthcoming and that the date of the next Complaints Committee meeting was not known

- 26.01.08 **Noted:**
The following Planning results as notified by Mid Suffolk District Council;
- | | | | |
|-----|---|---------|----------------|
| 8.1 | <u>DC/25/04594</u>
To plant an English Yew...
Juniper Crossing, Cooks Road | GRANTED | EPC supported |
| 8.2 | <u>DC/25/04999</u>
Remove existing window...
Mulberry Farm, Ashfield Road | GRANTED | EPC no comment |
| 8.3 | <u>DC/25/05000</u>
Listed building consent...
Mulberry Farm, Ashfield Road | GRANTED | EPC no comment |
- 26.01.09 **Noted:**
That the Clerk was seeking an extension to the consultation deadlines for 2 Planning applications as notified by Mid Suffolk District Council too late for the Agenda, being:
- | | | |
|-----|---------------------------|---|
| 9.1 | <u>DC/25/04964</u> | Erection of front and rear extensions at 15, Mill Gardens |
| 9.2 | <u>DC/26/00086</u> | Fox signage |
- 26.01.10 **Noted:**
An Appeal, Ref 6002275, made to the Secretary of State against the MSDC decision to refuse Planning permission for the erection of a two-store side extension and alterations to the existing rear conservatory at 15, Pightle Close, ref DC/25/03950
- 26.01.11 **Noted:**
The authorised payments made and income received as per Appendices B and C.
- 26.01.12 **Resolved:**
That proposed payments, scheduled as Appendix D, be authorised.
- 26.01.13 **Noted:**
The Balances as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figures.
- 26.01.14 **Noted:**
The following when public comment or questions were invited on matters relevant to Council business;
- | | |
|------|---|
| 14.1 | 3 members of the public spoke to clarify their objections to the installation at Crown Mill of play equipment for pre-school / toddler aged children. A petition in support of these views is to come to Council. |
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- 26.01.15 **Noted:**
The following other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda;
- | | |
|------|---|
| 15.1 | The Clerk confirmed that it had been custom and practice over many years for Council to accept recommendations from the BW-TMA in its various manifestations regarding management of the facilities at Blackbourne and Wesley. This has included letting fees. The advice, reported in the Association's Report as tabled to this meeting, should, he advised, stand unless a Proposal to vary this advice was put to a subsequent meeting. |
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- 26.01.16 **Noted:**
That the next Meeting of Council was scheduled for Monday 16th February 2026, beginning at 7.30 p.m. at Blackbourne.
- 26.01.17 **Resolved:**
That, in view of the personally confidential nature of the business to be next discussed, the Press and public should leave the meeting.

The public left the meeting

26.01.18 There was discussion around a Paper tabled by the Clerk for Councillors' information relating to the remuneration of the Council's clerical staff.

Proposed: Cllr Barker:

That, with reference to the Local Government Services Pay Agreement 2025/26,

- (a) Ann Brett be progressed to Point 31 of Scale Range LC-2**
- (b) Ann Brett receives forthwith a one-off payment to reflect the difference between such sum which she received under Point 29 and such sum as she would have received under Point 30 between January 2024 and January 2025**
- (c) The salary of Ann Brett be further reviewed in July 2026 in light of the experience received by the parish council in terms of extra work and responsibilities occasioned as a direct result of the preparation for the opening of the Elmswell Tavern together with the first few months of trading of the Elmswell Tavern.**

Seconded Cllr Mansel

Proposal carried

26.01.19 Resolved:
That the meeting be re-opened to Press and public.

The public rejoined the meeting

26.01.20 Noted:
That the meeting closed at 8.31pm.