

# **ELMSWELL PARISH COUNCIL**

An Ordinary Meeting of full Council will take place on  
**Monday 15<sup>th</sup> June 2026 beginning 7.30pm**  
at The Blackbourne, Elmswell IP30 9UH

## **AGENDA**

*Published 10.06.26*

- 26.06.01 Apologies for absence to be noted or accepted from Councillors and other apologies noted.
- 26.06.02 To consider any applications for co-option to Council following the Notice of Casual Vacancy posted 23.04.2026 and subsequent invitation to apply posted 17.05.2026 following the Returning Officer's confirmation of no request for an election and to take action as appropriate.
- 26.06.03 **Proposal: Cllr Pallett;**  
**That the Minutes of the Annual Parish Council Meeting held on the 18<sup>th</sup> May 2026, as tabled, be agreed as a true record.**
- 26.06.04 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interests in subsequent agenda items, to note any additions, deletions or alterations to the Council's Register of Interests and to note any Dispensations.
- 26.06.05 To receive reports / papers including from external bodies as appropriate and to take questions from Councillors or the public on those reports / papers and on any matter on this agenda.
- 26.06.06 To note any correspondence unrelated to an Agenda item or to an item in the Clerk's Report and to take action as appropriate.  
6.1 2 letters from residents as forwarded from the Annual Parish Meeting regarding play facilities (*circulated*).
- 26.06.07 To receive the Clerk's report as per Appendix A, to note any additions and/or any matters arising, and to take action as appropriate.
- 26.06.08 To note any Complaints Committee business for information, to be noted or for inclusion on a future agenda and the date of the next Complaints Committee meeting, if known.
- 26.06.09 To note Planning results as notified by Mid Suffolk District Council and to take action as appropriate.  
8.1 **DC/26/00174**  
Installation of PV panels...  
Willow Farm, Ashfield Road GRANTED EPC no comment
- 26.06.10 To discuss the following Planning applications as notified by Mid Suffolk District Council and to make comment as appropriate:  
10.1 **DC/26/02381**  
Application for works to trees subject to Tree Preservation Order MS100/A1 – Prune back seven branches, of 1 No. Black Pine, on Western side of crown by 1.5m  
**37 Oxer Close**
- 26.06.11 **Proposal: Cllr Pallett;**  
**That the Clerk makes known the Council's comments on the Planning application on this Agenda to the Chief Planning Officer at Mid Suffolk District Council as appropriate.**
- 26.06.12 To consider any other Planning business and to take action as appropriate;  
12.1 To note the consultation survey currently conducted by BMSDC on their Joint Local Plan Scoping exercise and to take action as appropriate.

- 26.06.13      **Proposal: Cllr Pallett;**  
In accordance with Council's move towards Succession Planning with regard to the current Clerk's post, that the Chairman, Vice-chairman and Cllr Brown be forthwith jointly delegated to act in all matters of Line Management of the Elmswell Tavern General Manager with all actions and decisions to be ratified by the Council's Proper Officer.
- 26.06.14      **Proposal: Cllr Pallett;**  
That Council instructs W Jarvis & Son as preferred contractors to trim the laurel, pyracantha and buddleia hedging on the Council's land at Crown Mill facing Crabtree Meadow and to install picket fencing, as per that which already borders the site, along the red line boundary presented in Figure 2 of the Connected Ecology Preliminary Ecological Appraisal Report dated 15.05.2026, all works to be within the terms of the Recommendations made in that Report and subject to the pre-works check authorised at 26.05.32.
- 26.06.15      **Proposal: Cllr Pallett;**  
That Council instructs JW Employment Law to review the contracts of employment already in place and to advise on those needed in light of the increase in the number of employees consequent upon the operation of the Elmswell Tavern, all for a sum not to exceed £2,000.00 net.
- 26.06.16      **Proposal: Cllr Hancock;**  
That, towards the later installation of an illuminated two-sided swinging sign advertising the Wesley facility, Council instructs Stroods Specialist Contractors to supply and deliver a timber post and metal frame for installation by Finch Services Limited and for electrical connection by Wayne Salmon Electrical at Wesley for the total sum, net of signage, not to exceed £4,325.00 plus VAT.
- 26.06.17      **Proposal: Cllr Pallett;**  
That Connected Ecology, as currently retained contractors, be instructed to submit to BMSDC Planners a revised layout of plans already submitted towards ensuring on-site mitigation of Biodiversity Net Gain requirements in the matter of the Change of Use Planning Application on the Turners' Field land at Blackbourne towards the provision of an extension of land available for recreation there, for a sum to be confirmed.
- 26.06.18      To note authorised payments made and income received as per Appendices B and C.
- 26.06.19      **Proposal: Cllr Pallett;**  
That proposed payments, scheduled as Appendix D, be authorised.
- 26.06.20      To note Balances as per Appendix E and the Chairman's confirmation that the relevant bank statements and computer report verify the published figures.
- 26.06.21      To invite public comment or questions on matters relevant to Council business
- 26.06.22      To consider any other Council business from Councillors or the Clerk for information, to be noted, or for inclusion on a future agenda.
- 26.06.23      To note that the next scheduled Meeting of Council is on Monday 20<sup>th</sup> July at 7.30pm.
- 26.06.24      Close of Meeting.

Signed

*Peter Dow*

Peter Dow  
Clerk to the Council  
10.06.2026