

**ELMSWELL PARISH COUNCIL Appendices to Agenda for Meeting 16<sup>th</sup> March 2026****Appendix B****Authorised Payments made and cheques issued since 01.02.26**

1.	02.02.26	BJP Insurance	Tractor insurance	150.76
2.	02.02.26	EAA	Newsletter advert – repair café	260.00
3.	02.02.26	Chapel Pond Foods	Wesley milk, butter, water/ bar consumables	562.71*
4.	02.02.26	Casper's Catering	Wesley cakes	267.70
5.	02.02.26	Stradbroke Bakery	Wesley sandwiches / rolls	48.03
6.	02.02.26	F & E Coffee	Wesley coffee etc	199.50
7.	05.02.26	Gompels	Toilet rolls / paper towels	72.20*
8.	05.02.26	Anglia Catering Equipment	Tavern refurbishment – kitchen	17046.21*
9.	07.02.26	Screwfix**	Tavern filler / expanding foam	18.27*
10.	07.02.26	Cown Decorating**	Tavern interior decorating	706.69*
11.	07.02.26	Topps Tiles**	Tavern tiling	369.26
12.	07.02.26	Next Day Coffee**	Wesley Coffee Shop consumables	92.97
13.	07.02.26	Amazon**	Blackbourne brooms	30.57*
14.	07.02.26	Amazon**	Wesley tea / office stationery	13.76*
15.	07.02.26	Aldi**	Wesley coffee shop consumables	17.69
16.	07.02.26	Amazon**	Wesley oven bulb	10.54*
17.	07.02.26	Amazon**	Office pens	4.84*
18.	07.02.26	Audio Installations**	Tavern ceiling speaker	76.66*
19.	07.02.26	Penn Elcom Online**	Tavern – rack shelf	21.99*
20.	07.02.26	TLC Ltd**	Tavern ceiling 2-way speaker	120.49*
21.	07.02.26	Destiny Entertainments**	Tavern amplifier	120.83*
22.	07.02.26	CPC**	Tavern audio convertor	25.15*
23.	07.02.26	Crown Decorating**	Tavern interior decorating	102.44*
24.	07.02.26	Screwfix**	Tavern general maintenance	38.56*
25.	07.02.26	Crown decorating**	Tavern interior decorating	40.88*
26.	10.02.26	MSDC	Tavern licence	100.00
27.	11.02.26	A Clarke	Wesley gutter clean / Blackbourne high level	310.00
28.	11.02.26	Casper's Catering	Wesley cakes	286.45
29.	11.02.26	John Gray	Tavern interior painting	2131.00
30.	11.02.26	Tommy Weatherill	Tavern interior painting	2431.00
31.	11.02.26	Beaver & Maccaw	Tavern drainage	1955.00
32.	13.02.26	Sun Skips	Tavern skip	327.13*
33.	16.02.26	KCS Procurement	Photocopies	46.27*
34.	16.02.26	Casper's Catering	Wesley cakes	287.65
35.	16.02.26	Stradbroke Bakery	Wesley sandwiches / rolls	61.67
36.	19.02.26	P Dow	Clerk's reimbursements authorised 16.02.26	76.00
37.	19.02.26	N Tunmore	Manager reimbursements authorised 16.02.26	113.13
38.	19.02.26	Stradbroke Bakery	Wesley sandwiches / rolls	56.85
39.	19.02.26	Finch Services	Tavern refurbishment – drainage / groundwork	47707.21*
40.	19.02.26	Drakes Display	Tavern shelving	154.20*
41.	23.02.26	MSDC	Blackbourne licence variation	23.00
42.	25.02.26	Gompels	Dishwasher liquid / stationery	95.17*
43.	25.02.26	Wave	Blackbourne water	430.59
44.	25.02.26	HMRC	PAYE	4566.20
45.	25.02.26	F & E Coffee	Wesley coffee etc	199.50
46.	26.02.26	Casper's Catering	Wesley cakes	270.50
47.	26.02.26	Wave	Wesley water	130.43
48.	26.02.26	Top Garden Services	Cemetery / Cr. Mill grass contract x 3 months	1260.00*
49.	26.02.26	Loopee Loo	Tavern – portable toilet hire	104.00*
50.	26.02.26	Gardiff Epos Ltd	Tavern epos system	395.00*
51.	02.02.26	MSDC	Cemetery / allotment rates	95.00
52.	02.02.25	MSDC	Tavern rates	162.00
53.	03.02.26	Zen	Blackbourne broadband	46.00*
54.	03.02.26	Zen	Tavern broadband	29.00*
55.	05.02.26	Co-op	Bank service charge	7.00
56.	05.02.26	Co-op	Bank charges – commission on transactions	19.62
57.	05.02.26	Co-op	Bank charges – giro transactions	2.40
58.	13.02.26	Gradwell	Telephone	28.64*
59.	16.02.26	Smartestenergy	Blackbourne electricity	2475.06
60.	16.02.26	Smartestenergy	Wesley electricity	911.83
61.	16.02.26	Smartestenergy	Bowls electricity	29.75
62.	19.02.26	Clear Business	Wesley phone / broadband	51.70*
63.	27.02.26	Wages	February	14842.52
64.	27.02.26	Nest Pensions	Pension contribution	679.52
			TOTAL net of VAT (VAT applied & reclaimed *)	103316.69
			(Barclaycard **)	

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**Appendix C Income since 01.02.26**

1.	02.02.26	Residents	Allotments x 2	92.00
2.	02.02.26	MSDC	Locality grant – display boards	1400.00
3.	04.02.26	Travel Stop	Station rent	270.83
4.	04.02.26	Resident	Allotment x 1	42.00
5.	05.02.26	Resident	Tavern logs	100.00*
6.	15.02.26	BWMA	Contribution	2000.00
7.	18.02.26	Hanchets	Cemetery fee	83.00
8.	23.02.26	Hanchets	Cemetery fee	83.00
9.	27.02.26	Square	Wesley coffee shop card – February	6068.56*
10.	30.01.26	Square	Bar card – February	251.57 *
11.	04.02.26	Tavern	Bar - cash	502.33*
12.	04.02.26	Wesley Coffee Shop	Wesley coffee shop – cash	434.33*
13.	10.02.26	Wesley Coffee Shop	Wesley coffee shop – cash	267.62*
14.	19.02.26	Wesley Coffee Shop	Wesley coffee shop - cash	489.04*
15.	25.02.26	Wesley Coffee Shop	Wesley coffee shop – cash	370.83*
				<u>12455.11</u>

**Appendix D Payments for noting or authorisation**

1.	11.02.26	Clerk's reimbursements	Coffee shop consumables	25.73
2.	24.02.26	Clerk's reimbursements	Tavern premises licence advert	388.42
3.	27.02.26	Clerk's reimbursements	Tavern electric admin fee	<u>564.00</u>
				978.15 (a)

**Appendix E****Liquidity as at close of business 27.02.26**

Balance at Bank as at 27.02.26	236,163.68
Deposit account as at 27.02.26	367,063.67
Deposit account 95 day as at 27.02.26	<u>121,455.20</u>
	<u>724,682.55 (b) To be verified at meeting from statements)</u>

Less cheques not yet presented:

0.00  
0.00 (c)

Plus income not yet presented:

0.00  
0.00 (d) To be verified at Meeting from computer printout

**Balance (b – c+ d)**

Balance as per computer 724,682.55  
724,682.55 (e) To be verified at Meeting

**SUBSEQUENT TRANSACTIONS**

Plus income as yet un-presented	
Wesley Coffee Shop	497.55
Blackbourne bar	134.20
Dignity	<u>180.00</u>
	<u>811.75 (f)</u>
Less payments as yet un-presented;	
Gardiff Epos	474.00
Chapel Pond Foods	624.08
Casper's Catering	355.25
H2O	96.00
S Gage	184.00
Pear Technology	180.00
Splendid Trading	<u>11570.03</u>
	<u>13483.36 (g)</u>

Less total payments, if authorised, as at (a) 978.15 (a)

**In summary**

Balance as at (e)	724682.55	
Add in (f)	811.75	
Less (g)	13483.36	
Less (a)	978.15	<b><u>Notional Balance 711,032.79</u></b>